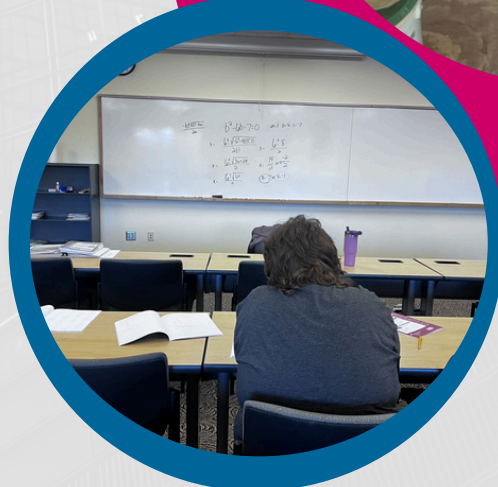




 **Community  
Action, Inc.**  
*Partnering to Create Family  
and Community Solutions*

# ANNUAL REPORT 2025



# Organization

Community Action, Inc. partners with community members to improve low-income situations by assisting families with activities to overcome barriers, improve economic status, and enhance their quality of life.

## Executive Management

Misty S. Fleming, Chief Executive Officer  
 Donna L. States, Chief Financial Officer  
 Eric L. Funk, Jr., Development Director

## Current Board of Directors

Clarion County	Jefferson County
<p><b>Low-Income Representatives</b>                      Pamela M. Johnson, <i>Jefferson-Clarion Head Start, Inc.</i> <sup>3</sup>                      Tricia McIlwain, Clarion County Housing Authority</p> <p><b>Elected Public Officials</b>                      Joshua Bashline, <i>State Representative</i>                      Braxton White, <i>Clarion County Commissioner</i></p> <p><b>Private Sector</b>                      Jennifer Fulmer Vinson, <i>Fulmer House Books &amp; Collectibles</i> <sup>1</sup>                      Joseph Glover, <i>Knights of Columbus, Immaculate Conception Council, 7549</i></p>	<p><b>Low-Income Representatives</b>                      Sharon R. Corbett, <i>Jefferson County Housing Authority</i>                      Marlene Kennedy, <i>Jefferson County Area Agency on Aging</i></p> <p><b>Elected Public Officials</b>                      Cindy Depp-Hutchinson, <i>Punxsutawney Area School Board</i> <sup>2</sup>                      Scott North, <i>Jefferson County Commissioner</i></p> <p><b>Private Sector</b>                      Granville E. Carter, <i>Carter Bianco, LLP</i>                      Janine C. Strohm, <i>Rebecca M. Arthurs Library</i></p>

President 1    Vice-President 2    Secretary/Treasurer 3

# From the Chief Executive Officer

Dear Community Members,

As I look back on my first full year as Chief Executive Officer, I am filled with pride and gratitude for the incredible work our team at Community Action, Inc. has accomplished. Despite challenges such as the state budget impasse and the federal government shutdown, we persevered and continued to deliver vital services to those who need them most. We were reminded why our work matters so deeply. When families face uncertainty, we stand ready to provide stability, hope, and solutions.



This year marked several exciting milestones. We relocated our Clarion office to a new space that better serves our staff and community. We also secured a grant to upgrade our technology which will allow us to transition from paper-based processes to electronic signatures and digital documentation. These changes are an important step toward greater efficiency and sustainability.

Our dedicated team has worked tirelessly to provide essential services, including support for domestic violence survivors, adult education classes, weatherization assistance, medical transportation, case management and help with food, rent, evictions, and utility shutoffs. These programs remain the backbone of our mission to empower families and strengthen communities. In addition, we have deepened our collaboration with other community agencies to maximize resources and create comprehensive solutions for those we serve. Together, these partnerships amplify our impact and ensure that families receive the support they need to thrive.

While I stepped into the CEO role last October, this year was about building momentum and deepening our impact. I am grateful for the leadership team and staff who have embraced innovation and collaboration at every turn. Together, we are living our tagline: “Partnering to create family and community solutions.”

Looking ahead, we are committed to expanding these partnerships, leveraging technology, and continuing to innovate in how we deliver services. With your support, we will not only meet the challenges ahead but turn them into opportunities for growth and transformation. Thank you for believing in this work and in the power of community. Together, we are not only meeting challenges, but we are also shaping a future where every family has the chance to thrive.

With gratitude,

Misty S. Fleming, CEO



# Making a Difference

## Service to His Country Came Full Circle

Bruce Allen, a disabled veteran from Jefferson County, faced eviction and utility shutoffs while awaiting Social Security Disability approval. After reaching out to Community Action, Inc. (CAI), Bruce was enrolled in the Supportive Services for Veteran Families (SSVF) program. The program helped cover his rent and utility debts, keeping him housed and safe.

With CAI's intensive case management, Bruce accessed additional resources like LIHEAP for winter heating and transportation to medical appointments. Donated funds even helped him reconnect with healthcare providers by securing phone service.

Eventually, Bruce's disability benefits were approved. Thanks to CAI and the SSVF program, Bruce now lives independently with stable housing, income, and budgeting skills—bringing his service to the country full circle.

*Together,  
We make a  
Difference*

## Reliable Transportation Helped Peter Walk Again

After health issues in 2021 left Peter Johnson using a wheelchair, he was told physical therapy could help him walk again. Although friends and family tried to assist with transportation, scheduling became difficult.

Already enrolled in Community Action, Inc.'s Medical Assistance Transportation Program (MATP), Peter reached out for help. MATP confirmed his eligibility and arranged free, reliable rides twice a week to therapy. With consistent support, Peter regained strength and by mid-summer 2024, he was walking with a cane.

Thanks to MATP, Peter could focus on recovery without worrying about transportation. Today, he lives more independently.



## Candy Sleighs Bring Holiday Cheer and Help for Veterans

Clarion sisters Joan Kriebel and Jayne Daugherty turned holiday spirit into support for homeless veterans by crafting and selling 400 candy sleighs, raising \$2,500 for Community Action Inc.'s Veterans Program. The funds aid Clarion County veterans with emergency shelter, job-related needs, and housing support.

Joan, a respiratory therapist and active volunteer, began the sleigh project as a way to give back. "The veterans are very near and dear to my heart," she said. With help from her sister, the duo created sleighs in a home workshop and sold them locally, often out of their cars.

Community Action Inc.'s Cheryl Craft praised the effort, noting the funds directly assist veterans facing homelessness. Joan hopes to continue the project annually, saying, "It's the folks who support the project that make it possible."

# Our Staff Make Us Great



# Making an Impact



## Stamp Out Hunger Food Drive

Many thanks to the residents of Clarion County and the U.S. Postal Workers for the exceptional success of the 2025 Stamp Out Hunger food drive held annually on the second Saturday of May. Clarion Postmaster, Jeremy Beer, is shown with the nonperishable food items collected and delivered to Cheryl Shellhammer at Community Action, Inc.'s Food Pantry in Clarion.

## Carol's New Beginning

After leaving an unsafe housing situation, Carol Andrews found temporary refuge with a friend while searching for a place of her own. However, an unexpected illness caused her to miss work, reducing her income and making it difficult to contribute to household expenses. Just as she was getting back on track, Carol faced another hurdle, her friend's landlord required her to move out, leaving her at risk of homelessness.

Carol found an affordable home but lacked funds for the security deposit. A friend encouraged her to reach out to Community Action, Inc. (CAI), where she met with a Case Manager and applied for the Emergency Shelter & Rental Assistance Program (ESRA). Her situation qualified her for assistance, and she was approved for funds to cover the deposit.

With CAI's support, Carol secured her own home, expressing gratitude for the help she received: "I'm so thankful for the help to get back on my feet."

## Greg's Home: Warm, Safe, and Efficient

Last winter, Greg Zaffuto faced serious furnace issues that left his home cold and unsafe. He turned to Community Action, Inc. (CAI), where staff guided him to apply for heating assistance through the Crisis program. By early November, his application was approved, and CAI quickly coordinated a full furnace replacement, completely free of charge.

Encouraged by the support, Greg applied for CAI's Weatherization program to improve his home's energy efficiency. After a thorough inspection, he qualified for several upgrades: a high-efficiency refrigerator, a new hot water tank, and enhanced insulation. These improvements not only made his home more comfortable but also helped lower his utility bills.

Thanks to Greg's initiative and CAI's responsive services, his home is now safer, warmer, and more affordable, all at no cost to him.

*Thank  
you*



# Projects / Services

## Weatherization Program



Free home energy assessment, recommends improvements to reduce home energy costs and improve the health and safety of the residents. Services may include attic and wall insulation; heating system and ventilation improvements; air sealing; air conditioning; and energy conservation education.

## Crossroads



Free and confidential Domestic Violence services are offered. Services provided may include 24-hour hotline, safety planning, emergency shelter, options counseling, and legal advocacy. Supportive and educational counseling for friends and family. Community educational programs are available.

## Medical Assistance Transportation Program



Non-emergency transportation to Medical Assistance (MA) covered appointments for Jefferson County MA recipients who do not have transportation available to them or need mileage reimbursement aid.

## Family & Food Assistance



Provides limited help with rent, mortgage, utility bills, and food; food pantry assistance; and referrals to other available resources.

## Homeless Services



Provides homeless or near homeless with emergency shelter; help locating and establishing a residence; case management; rental assistance; and housing referrals.

## Adult Education



Provides instruction in a classroom / on-line setting to improve academic and digital literacy; develop skills to pass the High School Equivalency Test (HiSET or GED); post secondary training preparation; conduct career exploration, and enhance job readiness. Support services and case management are available.

## Regional Veterans Services



Provides assistance to homeless or near homeless veterans and their families with ongoing case management and collaboratively establishing long term goals of housing stability and economic independence.

## VITA



IRS-certified volunteers provide free income tax return assistance for families whose income is below \$60,000. This may include federal, state, and local tax returns and property tax/rent rebate applications.

## Community Development



Acts as a community catalyst; advocates and mobilizes partners to plan initiatives and solve community problems.

## Youth opportunities



Engages youth in activities that promote personal and community responsibility, work ethics, work readiness, financial literacy, and leadership skills.

## Case Management



Supports and guides families in making decisions to overcome home and financial difficulties while accepting personal responsibility and establishing goals and strategies for economic independence.



# Community Support

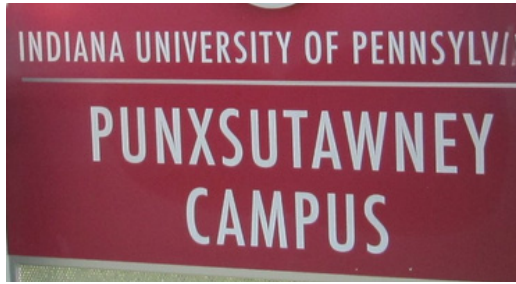


It's sometimes  
easy to forget  
that there are nice people  
out there doing nice things  
for others.



Thanks for being  
such a special reminder.

THANK YOU TO ALL INVOLVED IN THE  
WORK YOU DID ON OUR HOUSE. I'M NOT  
USED TO ACCEPTING ANYTHING FOR FREE.  
ALL OF YOUR EMPLOYEES ARE VERY  
PLEASANT AND TRUSTWORTHY.



You're the best!  
THANKS SO MUCH!



# Your Support Makes it Possible!

## Your Support Makes a Difference Right Here at Home

Local funding is essential to empowering families in Clarion and Jefferson Counties. With your help, Community Action, Inc. can continue providing vital services that strengthen our communities and offer hope to those in need.

### How You Can Help:



**Make a secure donation online at [www.jccap.org/donate](http://www.jccap.org/donate) or visit/mail us at:**

**Community Action, Inc.**

- **105 Grace Way, Punxsutawney, PA 15767**
- **22868 Route 68, Suite 1, Clarion, PA 16214**

**Together, we can build stronger communities, one family at a time.**

As a registered 501(c)(3) charitable organization, your contribution may be tax deductible.

The official registration and financial information of Community Action, Inc. may be obtained from the Pennsylvania Department of State by calling toll-free, within Pennsylvania, 1-800-732-0999. Registration does not imply endorsement.

*Together,  
we make a  
Difference*

CAI provides consumer services without regard to race, color, religion, national origin, ancestry, sex, age, disability, possession of a General Education Development certificate (GED) as compared to a high school diploma, veteran status, any other characteristic protected by law. Additionally, no persons will retaliate against an individual for complaining about discrimination, filing or being witness to a complaint, assisting or participating in an investigation or lawsuit regarding discrimination, resisting sexual advances or intervening to protect others, and requesting accommodation for a disability or religious practice.



# Financial Report

As of June 30, 2025

## Expenses

Admin & Fiscal Services	\$	129,014
Administrative Fee	\$	7,939
Advertising & Publications	\$	6,132
Auto Expenses	\$	12,443
Client Travel & Assistance	\$	940,763
Contracted Services	\$	41,797
Depreciation, etc.	\$	43,888
Equipment Rental & Maintenance	\$	2,425
Food & Meals	\$	19,195
Fundraising	\$	(961)
Housing Assistance	\$	250,710
Insurance	\$	40,940
Licenses & Registration	\$	3,214
Miscellaneous	\$	1,310
Occupancy	\$	72,617
Other Consumer Support	\$	12,073
Employee Benefits/Payroll Taxes	\$	408,101
Memberships	\$	4,314
Postage & Shipping	\$	5,743
Printing & Publications	\$	2,827
Building/Property Maintenance	\$	30,092
Salaries & Wages	\$	1,557,273
Small Equipment & Tools	\$	10,982
Supplies	\$	37,441
Communications	\$	34,841
Travel	\$	34,790
Utilities	\$	17,565
Volunteer Support	\$	3,709
Weatherization Services	\$	881,107
<b>Total Expenses</b>	<b>\$</b>	<b>4,612,284</b>

## Support and Revenues

Federal/State	\$	3,178,284
Fee for Service	\$	1,669,383
Contributions	\$	128,494
In-Kind	\$	46,326
Special Events	\$	13,815
Other Income	\$	-
Rental Income	\$	23,302
Investment Income	\$	43,735
Miscellaneous Income	\$	5,242
<b>Total Revenues</b>	<b>\$</b>	<b>5,108,581</b>

## Assets

Cash	\$	1,062,944
Grants Receivable	\$	438,065
Other Receivable	\$	244,459
Investments	\$	85,386
Weatherization Inventory	\$	25,062
Prepaid Expenses	\$	45,284
<b>Total</b>	<b>\$</b>	<b>1,901,200</b>
Property	\$	609,908
Right of Use Asset - Net	\$	45,845
<b>Total Assets</b>	<b>\$</b>	<b>2,556,953</b>

## Current Liabilities

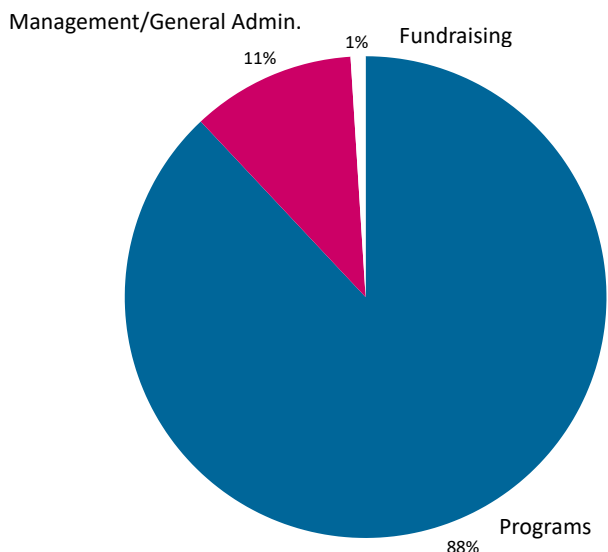
Accounts Payable	\$	65,220
Accrued Taxes	\$	40,127
Accrued Salaries	\$	113,310
Lease Payable	\$	15,836
Deferred Revenue	\$	17,098
Accrued Expenses	\$	33,192
Security Deposits	\$	290
<b>Total Current</b>	<b>\$</b>	<b>285,073</b>

Lease Payable	\$	30,614
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<b>Total Liabilities</b>	<b>\$</b>	<b>315,687</b>
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Net Assets	\$	2,241,266
Without Donor Restriction	\$	2,171,791
With Donor Restriction	\$	69,475
<b>Total Net Assets</b>	<b>\$</b>	<b>2,241,266</b>

<b>Total Liabilities &amp; Net Assets</b>	<b>\$</b>	<b>2,556,953</b>
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# Creating Positive Change

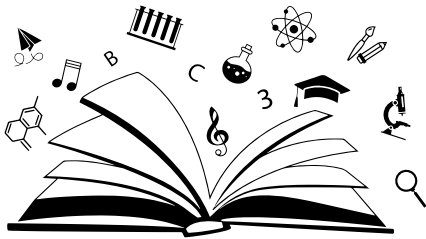
## From Struggles to Success: Juan's GED Journey

Last August, Juan began his recovery journey at Dickenson Center with a dream—to earn his GED and go to college. With support from Community Action, Inc.'s Adult Education Program, he started classes at the Brookville YMCA and quickly proved his determination.

In just a few months, Juan passed three of four GED tests. Math was tough, but he didn't give up. After four practice tests and countless study hours, Juan passed his final exam on May 20, 2025, and received his diploma in early June!

Juan discovered a love for cooking during his time at Dickenson, which led him to explore culinary school. He visited IUP's Punxsutawney campus and hopes to enroll this fall—with dreams of owning a restaurant and traveling the world.

Now, Juan gives back as a classroom aide, helping others achieve their GEDs—especially in math.



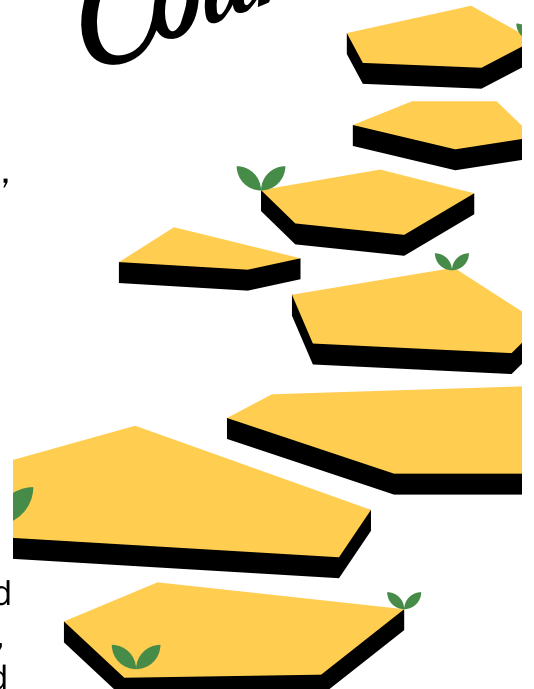
## From Homelessness to Hope: Tammy's Journey

Tammy McFadden faced a crisis after losing her job and being evicted, with the added fear of her children being placed in foster care. She was referred to Community Action, Inc.'s Family Transitional Housing Project, where she received immediate shelter and food support through their Food Pantry.

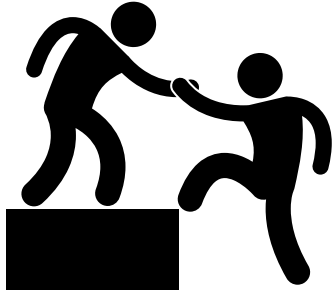
With a safe place to stay, Tammy began working closely with a CAI case manager, attending counseling, searching for jobs, and contacting landlords. Though the guidance was there, Tammy made the decisions and took action. She accepted a job at a local business and began saving money, eventually securing a rental with help from CAI's Emergency Shelter Rental Assistance program.

After six months of steady progress, Tammy and her children moved into a home they could afford. She's now on the Clarion County Housing Authority's waitlist for long-term assistance. Tammy's story is one of determination, supported by CAI's resources and encouragement. In just a few months, she transformed her life—finding stability, independence, and the ability to provide for her children.

*Your  
Effort  
Counts*



# Contact Us



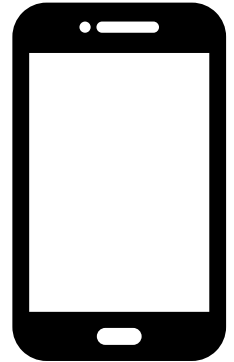
[contact@jccap.org](mailto:contact@jccap.org)



[www.jccap.org](http://www.jccap.org)



<https://www.facebook.com/JeffersonClarionCAP>



## Jefferson County Office

105 Grace Way  
Punxsutawney, PA 15767

Phone: (814) 938 - 3302  
Toll Free: 800 - 648 - 3381  
Fax: (814) 938 - 7596

## Clarion County Office

22868 Route 68, Suite 1  
Clarion, PA 16214

Phone: (814) 226 - 4785  
Toll Free: 800 - 997 - 7661  
Fax: (814) 223 - 4083

